



Festival Intern (Summer 2018) - Hong Kong - Vienna Music Festival

Internship period: June - August 2018

Join us if you meet the following criteria:

- Tertiary students (All fields welcome)
- Good interpersonal and communication skills
- Excellent working attitude and be willing to learn and deliver
- Efficient in Chinese and English word processing
- Fluent in spoken Cantonese and English, fair mandarin would be an advantage
- Familiar with software such as MS Word, Excel and Chinese Word Processing
- Knowledge and interest in music and relevant working experience will be an advantage

As a festival intern, you will be involved in:

- Providing daily administrative support and assistance to our full-time staff members
- Publication and research, including data collection, editing and proofreading
- Web content management or graphic re-touch
- On site event support and running errands
- Projects/tasks or other ad hoc tasks assigned by direct supervisor

A reference letter and travel allowance will be provided upon satisfactory completion of the internship.

Recruitment Calendar

Enrolment opens	3 May 2018 (Thu)
Deadline	31 May 2018 (Thu)
Internship period	June-August 2018 (exact internship period will be discussed after appointments)

Application

Please apply in writing with your CV to the Hong Kong - Vienna Music Festival, Vienna Boys Choir Music Academy Foundation, via email to festival@vbcmf.org.

Enquiries

Phone: 2339 1132

Email: festival@vbcmf.org